**Project ID:**

**Project Name:**

**Tracking #:** WAF **RFI #:**

**Date:**

**To:** **From:** Wisconsin Department of Transportation (WisDOT)

**Description of Work to be performed:**

In accordance with 104.2.1, the ***Prime Contractor***is to proceed on the following basis:

 [ ]  **Utilize Existing Contract Item(s):**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item Number** | **Item** | **Units** | **Change** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

 [ ]  **Utilize New Contract Item(s):**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item Number** | **Item** | **Units** | **Unit Price** | **Change** |
|  |  |  |  |  |
|  |  |  |  |  |

**Reference RFP**

 [ ]  **Force Account** Follow the provisions of the WisDOT *Standard Specifications for Highway and Structure Construction*, Section 109.4.5.

 [ ]  **No Cost** There will be no payment for the Work.

 [ ]  **There will be no changes to contract time due to this Work.** If the contractor disagrees, provide notification in accordance with WisDOT *Standard Specifications*, Section 104.3.

 [ ]  **There will be changes to contract time due to this Work.**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Leader WisDOT Project Manager