***\*\*\*\* EMERGENCY PHONE NUMBERS \*\*\*\****

|  |  |  |
| --- | --- | --- |
| ***PROJECT DESCRIPTION:*** | PROJECT ID |  |
|  |  | |
|  |  | |
|  | **,** **County** | |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | NAME | OFFICE PHONE | | | MOBILE PHONE | ***HOME/HOTEL PHONE*** |
| ***Field Office*** | | |  |  | | |  |  |
| ***Prime Contractor / Superintendent*** | | |  |  | | |  |  |
| ***Contractor’s Foreman*** | | |  |  | | |  |  |
| ***Erosion Control Contact*** | | |  |  | | |  |  |
| ***Traffic Control (24 hour contact)*** | | |  |  | | |  |  |
| ***Project Leader / Consultant Name*** | | |  |  | | |  |  |
| ***Project Manager*** | | |  |  | | |  |  |
| ***Area Supervisor*** | | |  |  | | |  |  |
| ***Chief Construction Engineer*** | | |  |  | | |  |  |
| ***COPIES TO:*** | | Construction Supervisor | | | | ***\*\*\*\* POST ONE COPY IN FIELD OFFICE WINDOW \*\*\**** | | |
|  | | Maintenance Supervisor | | | | ***\*\*\* Return one copy to Northwest Region*** | | |
|  | | \*County Commissioner | | | | ***Contract Specialist*** | | |
|  | | \*\* State Patrol | | | | | | |
| *\* Note: County Commissioner to distribute to patrol superintendent & County Sheriff.* | | | | | | | | |
| *\*\* Note: Required to distribute to State Patrol when project is on interstate.* | | | | | | | | |
| **INSTRUCTIONS FOR USE – Call in order listed:** | | | | | | | | |
|  | **During standard working hours:** | | | | **During non-standard working hours:** | | | |
|  | 1. Field Office | | | | \*\*\*1. Project Foreman or Prime Contractor | | | |
|  | 2. Prime Contractor | | | | 2. Project Manager | | | |
|  | 3. Project Manager | | | | 3. Consultant Project Manager | | | |
|  | 4. Area Legman | | | | 4. Area Supervisor | | | |
|  | 5. Area Supervisor | | | | 5. Chief Construction Engineer | | | |
|  | 6. Chief Construction Engineer | | | |  | | | |
|  |  | | | |  | | | |
| *\*\*\* NOTE: For traffic control related problems during non-standard working hours call the Traffic Control 24 hr contact first.* | | | | | | | | |