Click here to enter a date.

## Project info

|  |  |  |  |
| --- | --- | --- | --- |
| Project ID |       | Highway |       |
| Contract ID |       | County |       |
| Description |       |

## Introductions / pAVing day contacts

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | **Name (Company)** | **Phone** | **HTCP # / Cert** | **Attended Mtg** |
| Project Leader |  |       |       |  | **[ ]**  |
| Paving Inspector |  |       |       |  | **[ ]**  |
| Paving Foreman |  |       |       |  | **[ ]**  |
| WPMC |  |       |       |       | **[ ]**  |
| CPMC |  |       |       |       | **[ ]**  |
| Region Independent Assurance/Approve JMF |  | Brent Ferguson (WIS)Steven Hunter (RHI) | 715-459-4286715-628-0013 |  | **[ ]**  |
| Region Lab Coordinator |  | Doug Trudell (WIS)Nick Krueger (RHI) | 715-697-0104715-493-3085 |  | **[ ]**  |
| Region Materials Engineer |  | Taylor Christianson (WIS)Chris Peplinski (RHI) | 715-315-8029715-499-5202 |  | **[ ]**  |
| WisDOT IRI Ride |  | Christopher Norton | 608-267-0990 |  | **[ ]**  |
| Additional Meeting Attendees |  |       |       |  |  |
|  |       |       |  |  |

## Asphalt Mixtures AND MATERIALS

|  |  |  |  |
| --- | --- | --- | --- |
| Asphalt Plant Name/Location |  | Phone: |       |
| Plant Contact |       | Email: |       |
| Back up Plant Name / Location |       | Phone: |       |
| Back up Plant Contact |       | Email: |       |
| **Contractor Mix ID** | **Mix Type** | **Plant Name/Location** | **Ignition Oven Correction Factor (IOCF) or Analyzer\*** | **DOT Approved Mix #** |
|       |       |       | QC:       QV:       | 0-250-      |
|       |       |       | QC:       QV:       | 0-250-      |
|       |       |       | QC:       QV:       | 0-250-      |
|       |       |       | QC:       QV:       | 0-250-      |
| **Material**  | **Type** | **Supplier/Location** | **Sample Needed & Quantity** | **Test #** |
| PG Binder |       |       | Select |       |
| Tack Coat |       |       | Select |       |
| Notched Wedge Attachment |       |       | N/A | N/A |
| **Production TSR Testing Required? Yes No If Yes, # of Samples****(See CMM 8-36-6.14 & SS 460.2.8.2.1.3.1 (6))** [ ] [ ]        |  |

\*Both the Wisconsin Rapids and Rhinelander lab will be using the analyzer for 2025.

* + All mix designs require an ignition oven asphalt binder correction factor and lab-mixed IOCF samples must be submitted to region lab at least **10 days prior to production**.
	+ Sample AC according to <https://wisconsindot.gov/rdwy/cmm/cm-08-50-e0001.pdf#cm8-50e1>

## Sampling and testing

### Mix Testing (SS 460.2.8.2 / 460.2.8.3)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **Plant Name / Location** | **Phone** |
| QC Testing Lab |  |       |  |
| **WisDOT QC Retain Sample Custody-Contact & Process**  |  |
|  |
|  |  | **Name** | **Phone** | **HTCP #** |
| QC Mix Tester |  |       |       |       |
| PG Binder Sampler |  |       |       |       |
| QV Dispute Sample Runner |  |       |       |  |
| Version of MOTP |  | [ ]  2024 [ ]  2025 |  |  |
| Version of WTM T355 |  | [ ]  2024 [ ]  2025 |  |  |

 |  |

* + Copies ofrunning average calc sheets for blended aggregate, mix properties, asphalt content and mix adjustment records are to be submitted daily to Region Lab Coordinator, IA, Materials Engineer, and WisDOT Project Material Coordinator.
	+ Testing frequency is based on planned daily plant production. If production is other than planned, conform to CMM 8-36.

### Density Testing (460.3.3.2 / 460.3.3.3 / Specials)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Name** | **Phone** | **HTCP #** |
| QC Density Tester |  |       |       |       |
| QV Density Tester |  |       |       |       |

* + QC/QV testers need to coordinate test number system.
	+ Stationing needs to be established for locating testing locations.

## Construction Schedule

|  |  |  |  |
| --- | --- | --- | --- |
| Start Date | Click here to enter a date. | Estimated Completion  | Click here to enter a date. |
| Start Location |       | Paving Direction |       |
| Truck Access / Traffic Control |       |
| Proposed Schedule       |

## Cold weather paving (ss 450.3.2.1.2)

|  |  |  |  |
| --- | --- | --- | --- |
| Submitted | Click here to enter a date. | Accepted | Click here to enter a date. |
|  | **Yes** | **No** | **Remarks** |
| Warm Mix Additive | [ ]  | [ ]  |       |
| Modified Compaction Process | [ ]  | [ ]  |       |

## Communication reminders

* + **NOTIFY DEPARTMENT PERSONNEL EACH DAY OF PAVING. Contact: Contact Doug Trudell and Brent Ferguson (WIS) or Steven Hunter and Nick Krueger (RHI) depending upon the location of the project.**
	+ Random Numbers need to be submitted ***daily*** to Department Personnel (IA ***and*** Project Material Coordinator)
	+ ***QV & QC are required to inform each other of failing or warning band test results immediately***
	+ Final test records and control charts need to be submitted to project staff within 10 days of completing HMA paving.

## Inspection Reminders

* + Batch tickets required with each load for mix and tack. (SS 450.4 & 455.4)
	+ Project inspectors shall use the asphalt paving inspection template for use in DWRs. This includes yield checks and daily photos to box folder. These are found on the NCR pantry.
	+ Milled surfaces need to be prepped and swept prior to paving.
	+ Paving Inspector will be observing and documenting QC test procedures and equipment.

## NC Region DOT pavement & material contacts

|  |  |  |
| --- | --- | --- |
| Technical Services Supervisor | Ryan Arnold | 715-459-4780 |
| WIS HMA / Aggregate / Concrete IA | Brent Ferguson | 715-459-4286 |
| RHI HMA / Aggregate / Concrete IA | Steven Hunter | 715-628-0013 |
| WIS Material Lab Coordinator | Doug Trudell | 715-697-0104 |
| RHI Material Lab Coordinator | Nick Krueger | 715-493-3085 |
| WIS Materials / Pavement Engineer | Taylor Christianson | 715-315-8029 |
| RHI Materials / Pavement Engineer | Chris Peplinski | 715-499-5202 |