

## **NC Region Bridge Hit Response Protocol**

Date: 10/16/2015

### **RIMC Bridge Hit Response Protocol:**

- All bridge strikes/hits require the on call RIMC to contact the on call RDO.
- The RDO will determine who to call out from the region bridge section to inspect the bridge.
- All bridge hits need clearance/ sign off from bridge section representative.
- If the bridge hit is judged to be minor by the RIMC and RDO, communication to the Bridge Inspector could be done via telephone and email utilizing pictures to get concurrence from the inspector.

### **NC Region Bridge Inspector - Bridge strike/hit, follow up protocol.**

Any time there is a bridge strike/hit the following steps should take place.

- When a bridge strike/hit occurs, complete an inspection immediately. If the strike/hit occurs while you are off duty and you are not called out, complete a field inspection immediately the next business day.
- Complete the inspection and document your findings.
- By the end of the day of inspection, send an email to your supervisor and copy all region managers/directors (DOT DL DTSD NC Managers) with a summary of your findings.
- Place copy of your summary and inspection report into the structure file.

### **NC Regional Bridge Section Contact Information:**

#### **Tom Hardinger- Wisconsin Rapids Office**

715- 421-8323 Work Office

715-459-4269 Work Cell

#### **Anthony Stakston - Wisconsin Rapids Office**

715-421-8345 Work Office

715-459-2624 Work Cell

#### **Eugene Werner - Wisconsin Rapids Office**

715-421-8395 Work Office

715-459-4267 Work Cell

#### **Brock Gehrig – Rhinelander Office**

715-365-5799 Work Office

715-493-4397 Work Cell

### **Central Office Bridge Section Structure Expert Contact Information:**

In the event of a bridge structure emergency requiring central office notification or involvement, DTSD regional offices are directed to contact the structure expert on call at the following phone number (note – CO contact will not visit the site, they can look up inspection report and provide guidance based on information provided to them):

Structure Expert on call: (608) 206-1280

[http://miltocwp1.dot.state.wi.us/ETO\\_Repository/Default.aspx](http://miltocwp1.dot.state.wi.us/ETO_Repository/Default.aspx)

→Guidelines Tab

→Bureau of Structures (BOS) Technical Expert

<http://dotnet/dtsd/emergency/index.htm>

→Emergency Contacts

## NC Region Work Zone Response Protocol

Date: 10/16/2015

### RIMC Work Zone Response Protocol:

RIMC who receive a call from STOC regarding project related incidents and issues.

*County Highway Departments* should only operate and maintain traffic control equipment within a work zone as needed to maintain incident scene safety until the contractor mobilizes to the site or as approved by the RDO.

#### During Working Hours:

- RIMC is to Contact Project Leader (PL) - if no answer contact (in order):
  1. Project Manager (PM)
  2. Project supervisor
  3. Regional Duty Officer (RDO)
- *Contractor* is responsible for operating and maintaining the work zone.
- The County Highway Department may need to be utilized in emergency situations in the work zone if:
  1. The project 24 hour traffic control contact and/or the prime contractor doesn't answer the phone
  2. The Contractor is unable to resolve the situation in a timely manner.

#### After Work Hours:

- If traffic control issue (i.e. Traffic control devices) RIMC is to contact the RDO to determine if the County and/or project 24 hour Traffic Control Contractor \* should respond. Contact in the following order:
  - Regional Duty Officer (RDO)
  - 24 hour Traffic Control Contractor
  - Project leader (PL)
  - Prime Contractor
- If NON traffic control issue (i.e. Pavement Failure etc.) RIMC is to contact the RDO to determine if the County and/or project Prime Contractor should respond. \*
  1. Contact (in order):
    - Regional Duty Officer (RDO)
    - Prime Contractor
  2. If prime is contacted, an attempt shall be made to contact a WisDOT project representative to inform them of the situation. Contact in order:
    - Project Leader (PL)
    - Project Manager (PM)
    - Project Supervisor

#### Reporting of Incidents and Issues:

- County Highway Department contacts State Traffic Operations Center (STOC), STOC contacts RIMC, RIMC contacts RDO

\* Construction Crew List

<http://dotnet/hwyconst/fieldoffices.htm>