

Automated Construction Management User's Group (ACMUG) Agenda

Thursday, November 9, 2023

9 a.m. – 10:30 a.m.

Teams Meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only) 608-571-2209

Conference ID: 704 310 403#

Facilitator/Note taker: Lisa Koca (NC Region)

Attendees (highlighted) : David Castleberg (BPD), Adam Bleskacek (BPD), Annette Czerneski (BPD), Rebecca Olsen (NC), Lisa Koca (NC), Laura Debaere (NE), Denise Foster (NW), Brandi Graham (NW), Adrienne Protokowica (NW), Karen Roberts (SE), Bridget Gifford (SW), Chelsey Foster (SW), Josephine Dagley (SW), Sharayah Sikkema (SW), Vanessa Chapman (SW), Kristie Robinson (BITS), Brandon Lamers (BPD), Stacey Hagenbucher (NC), Chad Hayes (BPD), Drew Kottke (BPD), Nicolas Perna (FHWA), Mike Rud (SW), Kristin VanHout (NE), Trisha Ganshert (BPD), Anthony Reddy

Introduction: NCR

Acceptance of 08/10/2023 meeting minutes – August minutes were accepted.



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Action Items:

ACM Distribution Lists –

• **DOT DL ACM -Additions/Deletions**

- **NWR – Remove Brandi Graham**
- **SWR –**
- **Central Office –**
- **SER –**
- **NER –**
- **NCR –**

Recorded meeting for SWR who cannot attend.

Recording can be found here: [ACMUG Meeting-20231109_090409-Meeting Recording.mp4](#)

Recording expires in 146 days as of 11/13/2023.

Agenda Items:

Agenda Item #1	Introductions of new staff & announcements <ul style="list-style-type: none">• No new staff
Agenda Item #2	AWP 5.0 Upgrade <ul style="list-style-type: none">• Production update to 5.0 completed October 19th & 20th – CM and CRL implementation after that. All sites are upgraded.

	<ul style="list-style-type: none"> • Date format changed to MMDDYYYY HH:MM AM/PM for some date fields. Updated to make ADA compliant for dates, so screen readers can read what needs to be entered. • Mobile Inspector Change – App is a little different where now what tabs are seen can be changed. Only has what is needed to do their work with WisDOT. Can now edit a locked DWR in Mobile Inspector. • New change for payment estimates. When creating a payment estimate if there are errors or warnings associated with estimate (for example DWR that is not approved, etc.), the error or warning will pop-up during creation instead of trying to figure out the error or warning after the estimate has been created. • When entering subcontractors now a subcontractor item worksheet, reduces having to open each panel to enter information. In AWPKB for more information: https://awpkb.dot.wi.gov/Content/constr/LETContract/ContractSetup/Subs.htm#3 • When doing a time adjustment on a completion date contract change order, if the time needs to be something other than 11:59pm, have to contact AWP Support to update the time to the correct, AWP automatically sets it as 11:59PM. An administrative item to charge LD's if past time, as system will still read it as 11:59PM. Discussion to follow-up with Brandon Lamers regarding this, to show as LD's for bonding company.
<p>Agenda Item #3</p>	<p>AWP Updated – Vendor Clean-up Project</p> <ul style="list-style-type: none"> • BPD going through as team via internet to locate and update. If company name has changed or if address has changed, going to obsolete them unless they are on an active contract or project. • Going to implement new vendor registration system. All updates for vendors will take place in the new Vendor Registration System, they won't be maintained in AWP anymore. VRS will include website if applicable. • Vendor fields in AWP will be mainly read-only because they will be updated in the VRS. • If vendor contacts because they are not in the system anymore, they will have to register in the new Vendor Registration System.
<p>Agenda Item #4</p>	<p>E-Ticketing: HaulHub</p> <ul style="list-style-type: none"> • Pilot Projects in each region for E-Ticketing. No spec in place yet but plans for it to be added to the 2025 specifications. There is a draft spec available, that will be added on to some contracts for the 2024 construction season. • HaulHub has entered into an agreement with ASSHTOWARE so it can interface with AASHTOWARE. They will be able to accept E-Tickets from any other platform and put it into the agency portal, and then field staff will have access to those tickets through one portal (HaulHub). Suppliers do not have to buy the HaulHub product, and they don't have pay to connect to the HaulHub portal created for WisDOT. • Our staff will be using the DOT E-Ticketing through HaulHub. Work with laptop, table or cell phone. • If supplier does not have an E-Ticketing solution of their own they can purchase it through HaulHub via the SupplierCI option under products. • DOT E-Ticketing the ticket can be geo-located along the project site for management of the material delivered to that location. • Changing name from DOTslip to DOT E-Ticketing • Goal is to have full synchronization so DOT E-Ticketing works like Mobile Inspector with AASHTOWARE and be included on the Daily Work Report. Full integration with AASHTOWARE has not been completed yet but it is expected to happen with the 5.1 AASHTOWARE release in March of next year. • Just this week received approval from BITS for WisDOT staff to download the app, DOT E-Ticketing app.

<p>Agenda Item #5</p>	<p>AWP to PeopleSoft interface project</p> <ul style="list-style-type: none"> • Revisiting creating electronic interface on payment side between the payment system in AWP to PeopleSoft. Currently it is a manual process, where every time a payment is generated a PDF version of that goes onto the server and staff grab the PDF and put it into another folder, and BFM pulls the payment report and they use that to manually re-key that information into PeopleSoft for payment to the contractor. • Civil rights and labor are driving the push for this change now, to ensure timely payment to subcontractors.
<p>Agenda Item #6</p>	<p>Hard copies of Contracts for Highway Work</p> <ul style="list-style-type: none"> • NWR hadn't been receiving all of their hard copies of Contracts for Highway Work (Execution Letters), Brandi received a stack on her desk that were left at the Spooner Office, but there was no one at the front desk there. • Best contact for updating where they should be sent to is Rielly O'Donnell and the Proposal Management Section, contracts generated and distributed from their office. • Regions scanning in and saving copies of Award Letters and Contracts for Highway Work documents received into project directory in Box. • Proposal Management Section is working on automating the contract process. • HCCI Contract Log individual who maintains is retiring, issues with the contract log contact Deanna Goebel.
<p>Agenda Item #7</p>	<p>Pavement Proving & Final Payment/Acceptance</p> <ul style="list-style-type: none"> • Final Payment, Final Acceptance and Completion Certificate should not be held-up for Pavement Marking Proving Period • Establishment Period is for planting trees and shrubs, they are tracked in finals report, proving period is not. • Finals Process for Let Projects states "Final Acceptance should be granted if the above criteria are met even if the proving period is not complete for some items. Issues with Contract Items that involve proving periods should be deal with as outlined in the contract..." The Finals Analysis group made recommendations to update the Finals Process for Let Project Closeout document to include information about WPDES permits and how far the project can move in the finals process before being held by the WPDES Notice of Termination. • The finals goal for projects with WPDES permits and Mega/Major are expecting to be increased, instead of 180 days looking to be increased to 360 days. Will talk about more at a future meeting if approved.
<p>Agenda Item #8</p>	<p>Construction Administration Contract Specialist Meetings</p> <ul style="list-style-type: none"> • ACMUG used to be more all-day meetings that included other items for Construction Contract Specialists and other staff from regions, there would be an entire timeframe just for contract administration to help as well. There is a possibility to extend the ACMUG meeting to include more of that information. • Lisa from NCR will be sending a survey regarding if topics should just be added into ACMUG meetings, and meetings could be lengthened or if a separate meeting should be held. Survey will also include frequency meetings should be held.
<p>Agenda Item #9</p>	<p>Vendor Registration System</p> <ul style="list-style-type: none"> • Anthony went through what Vendor Registration System looks like from user side and administration side. • DBE Certification can be done prior or after registration, and recorded in system

	<ul style="list-style-type: none"> • Will be replacing the current vendor registration system within the CRCS application. This allows vendors to go in and register themselves. Target is to have this out by December for use. This is an AASHTOWARE product.
<p>Agenda Item #10</p>	<p>Mobile Measure – Looking at Implementing</p> <ul style="list-style-type: none"> • Link to video: https://www.youtube.com/watch?v=x2BFBdpyBWk • Product that utilizes Trimble data collectors that get used in the field. Most region offices should have 1 or 2 of these devices, consultants also have these. It is a tool used to measure material out in the field, sync with Mobile Measure, have the quantity measurements put into DWR's and put into AASHTOWARE project. • Minnesota reported about an 87% savings in time on finalizing the items on the project in the video using this program. • Have some consultants in the Madison area interested in using it, working with Trimble to see if we can trial the program with Mobile Measure to see if it is something we want to use.
<p>NEXT MEETING: February 8, 2024 SER to Host</p>	