Choose an item. **Region Railroad Coordinator Project ID:**

**Choose an item., Choose an item. office Title:**

**Phone: Choose an item. Email: Choose an item. Highway:**

**Meeting Date:** Click or tap to enter a date. **County:**

**PRE-CONSTRUCTION RAILROAD COORDINATION CHECKLIST**

1. Railroad Insurance

Approved by the railroad?

1. Contractor Orientation/E-Rail Safe (if required)

Contractors & Sub Contractors

1. PPE’s

Vest

Safety Glasses

Safety Boots

Hard Hats

1. Safety in Work Zone

Railroad may shut the project down if rules are not followed

Traffic Control issues near at-grade crossings

Is there roadway flagging or lane shifts through the at-grade crossing?

Will traffic (including construction traffic) back up over the at-grade crossing?

Do not permanently obstruct RR vision triangles. Try to keep clear during construction.

1. Call Before You Dig

The railroad is not part of Diggers Hotline

1. Railroad Flaggers

Clearing of tracks (why early) (each flagger does it differently) keep their trust

How many days is a railroad flagman needed

Give minimum 24 hour notice if cancelling RR flagger otherwise will be charged for flagger

Flaggers can’t extend the time beyond what is requested

Cranes require flagging when the boom length measured toward the track is closer than 25’

Flagging is needed until the forms are stripped from the parapets

1. What work is the railroad doing?

Railroad signals

Crossing surface

Other miscellanies types: Track work, Communication line removal, Wayside railroad signals, Excavation/Clearing/Grubbing ditches or vision triangles

1. Schedule

Inform Railroad of current construction schedule per specials provisions

Estimated start and end dates for the project, detour and stages

When do the railroad signals need to be operational by?

When should the railroad work on the crossing surface?

1. Contractor Shop Drawings (Reference 107.17.1(6) and special provisions)

Submit shop drawing to Railroad allowing enough time for review, objections and changes.

1. Permits

Are railroad permits required for utility or highway appurtenance?

Does the contractor need to complete the CN permit process so a flagging can be scheduled?

1. Survey

Is staking needed for railroad signals or crossing surface (elevation/length)

1. Paving up to crossings (Utilize SDD in plan)

Crossing Surface

Sidewalks

Curb & Gutter

Railroad crossing pavement marking and signing

1. Plan changes involving the area near the Railroad

Always contact RRC

Don’t make changes to center median at an at-grade railroad crossing

1. Access issues

Railroad needs access during their construction activities

Contractors Right of Entry

Temporary contractor crossing permit

1. Drainage and restoration on the railroad’s property

Leave it better than when you got there.

Keep the area near the railroad clear of debris and piles.

Ensure that NO fine graded material (sand/topsoil) get place on top of the ballast or railroad ditches. This include through erosion. Keep the railroad flangways clean.

Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_