***\*\*\*\* EMERGENCY PHONE NUMBERS \*\*\*\****

|  |  |  |
| --- | --- | --- |
| ***PROJECT DESCRIPTION:*** | PROJECT ID |  |
|  |  |
|  |  |
|  | **,** **County** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | NAME | OFFICE PHONE | MOBILE PHONE | ***HOME/HOTEL PHONE*** |
| ***Field Office*** |       |       |       |       |
| ***Prime Contractor / Superintendent*** |       |       |       |       |
| ***Contractor’s Foreman*** |       |       |       |       |
| ***Erosion Control Contact*** |       |       |       |       |
| ***Traffic Control (24 hour contact)*** |       |       |       |       |
| ***Project Leader / Consultant Name*** |       |       |       |       |
| ***Project Manager***  |       |       |       |       |
| ***Area Supervisor*** |       |       |       |       |
| ***Chief Construction Engineer*** |       |       |       |       |
| ***COPIES TO:*** | Construction Supervisor | ***\*\*\*\* POST ONE COPY IN FIELD OFFICE WINDOW \*\*\**** |
|  | Maintenance Supervisor  | ***\*\*\* Return one copy to Northwest Region*** |
|  | \*County Commissioner | ***Contract Specialist*** |
|  | \*\* State Patrol |
| *\* Note: County Commissioner to distribute to patrol superintendent & County Sheriff.* |
| *\*\* Note: Required to distribute to State Patrol when project is on interstate.* |
| **INSTRUCTIONS FOR USE – Call in order listed:** |
|  | **During standard working hours:** | **During non-standard working hours:** |
|  | 1. Field Office | \*\*\*1. Project Foreman or Prime Contractor |
|  | 2. Prime Contractor | 2. Project Manager |
|  | 3. Project Manager | 3. Consultant Project Manager |
|  | 4. Area Legman | 4. Area Supervisor |
|  | 5. Area Supervisor | 5. Chief Construction Engineer |
|  | 6. Chief Construction Engineer |  |
|  |  |  |
| *\*\*\* NOTE: For traffic control related problems during non-standard working hours call the Traffic Control 24 hr contact first.* |