Click here to enter a date.

## Project info

|  |  |  |  |
| --- | --- | --- | --- |
| Project ID |       | Highway |       |
| Contract ID |       | County |       |
| Description |       |

## Introductions / pAVing day contacts

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Name (Company)** | **Phone** | **Attended Mtg** |
| Project Leader |  |       |       | **[ ]**  |
| Paving Inspector |  |       |       | **[ ]**  |
| Paving Foreman |  |       |       | **[ ]**  |
| WPMC |  |       |       | **[ ]**  |
| CPMC |  |       |       | **[ ]**  |
| Region Independent Assurance/Approve JMF |  |       |       | **[ ]**  |
| Additional Meeting Attendees |  |       |       |  |
|  |       |       |  |

## Asphalt Mixtures AND MATERIALS

|  |  |  |  |
| --- | --- | --- | --- |
| Asphalt Plant Name/Location |  | Phone: |       |
| Plant Contact |       | Email: |       |
| Back up Plant Name / Location |       | Phone: |       |
| Back up Plant Contact |       | Email: |       |
| **Contractor Mix ID** | **Mix Type** | **Plant Name/Location** | **Ignition Oven Correction Factor (IOCF)** | **DOT Approved Mix #** |
|       |       |       |       | 0-250-      |
|       |       |       |       | 0-250-      |
|       |       |       |       | 0-250-      |
|       |       |       |       | 0-250-      |
| **Material**  | **Type** | **Supplier/Location** | **Sample Needed & Quantity** | **QV Random Numbers Created?** |
| PG Binder |       |       | Select |       |
| Tack Coat |       |       | Select |       |
| **Production TSR Testing Required? \* Yes No** **(See CMM 8-36-6.14 & SS 460.2.8.2.1.3.1 (6))** [ ] [ ]   | **\*Contractor tracking** |

* + Sample AC according to <https://wisconsindot.gov/rdwy/cmm/cm-08-50-e0001.pdf#cm8-50e1>

## Mix Sampling and testing

### Mix Testing (SS 460.2.8.2 / 460.2.8.3)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Name** | **Phone** | **HTCP #** |
| QC Mix Tester |  |       |       |       |
| Qualified Lab # from APL: |  |  |  |  |
| **WisDOT QC Retain Sample Custody-Contact & Process** | Security tape the QC-Retain box, sign taped area, and leave at the asphalt plant. |
|  |

* + Copies ofrunning average calc sheets for blended aggregate, mix properties, asphalt content, and mix adjustment records are to be submitted daily to Region HMA Specialist/IA and Project Material Coordinator.
	+ Testing frequency is based on planned daily plant production. If production is other than planned, conform to CMM 8-36.

## Density testing

### Density Testing (460.3.3.2 / 460.3.3.3 / Specials)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Name** | **Phone** | **HTCP #** |
| QC Density Tester |  |       |       |       |
| QV Density Tester |  |       |       |       |

* + QC/QV testers need to coordinate test number system.
	+ Stationing needs to be established for locating testing locations. OnStation can be used for locating stations only, offsets need to be measured.
	+ Gauges can only be moved for uneven surfaces, see MOTP Jan. 2025 WTM T355 Section 9.1
	+ Perform gauge comparison (QMP Projects)
	+ Establish reference site (WTM T355 Section 8.4)

## Construction Schedule

|  |  |  |  |
| --- | --- | --- | --- |
| Start Date | Click here to enter a date. | Estimated Completion  | Click here to enter a date. |
| Start Location |  |
| Truck Access / Traffic Control |       |
| Proposed Schedule       |

## Cold weather paving (ss 450.3.2.1.2)

|  |  |  |  |
| --- | --- | --- | --- |
| Submitted | Click here to enter a date. | Accepted | Click here to enter a date. |
|  | **Yes** | **No** | **Remarks** |
| Warm Mix Additive: Product on APL? | [ ]  | [ ]  | Record Dosage Rate: |
| Modified Compaction Process | [ ]  | [ ]  |       |

## Communication reminders

* + **NOTIFY DEPARTMENT PERSONNEL EACH DAY OF PAVING. Contact:**
	+ Random Numbers need to be submitted ***daily*** to Department Personnel (HMA Specialist/IA ***and*** Project Material Coordinator)
	+ ***QV & QC are required to inform each other of failing or warning band test results immediately***
	+ Final test records and control charts need to be submitted to project staff within 10 days of completing HMA paving.
	+ Contractor to notify department of change in AC source/ supplier

## Inspection Reminders

* + Batch tickets required with each load for mix and tack. (SS 450.4 & 455.4)
	+ Check and record tack application rate in inspectors DWR, also ensure it is conforming to SS 455.3.2
	+ Milled surfaces need to be prepped and swept prior to paving.
	+ Paving Inspector will be observing and documenting QC test procedures and equipment.
	+ Check and record the following in inspectors DWR: underlying surface, cross slope, depth checks, paving widths, temperature behind paver and at truck bed, rolling pattern, longitudinal joint type, location of start and end of paving, location of any stops, and paver speed (ft/min.). Also take pictures as the day progresses.
	+ Verify yield daily and record in inspectors DWR.

## Region DOT pavement & material contacts

|  |  |  |
| --- | --- | --- |
| Tech Services Supervisor | Rebecca Rooyakkers | 920-492-2394 |
| HMA Specialist/ IA | Bryce Cibulka | 920-360-6413 |
| Aggregate / Concrete IA | Jamie Cynor | 920-366-8096 |
| Material Lab Coordinator | Greg Kollross | 920-492-5677 |
| Soils/Pvmnt/Mat’ls Assistant | Hunter Schultz | 920-492-2387 |
| Materials Engineer | Travis Maatta | 920-492-5637 |
| Pavement Engineer | Matt Bertucci | 920-492-4158 |
| Statewide IRI Ride | Chris Norton | Office: (608) 267-0990 Cell: (608) 516-6360 |