Click here to enter a date.

## Project info

|  |  |  |  |
| --- | --- | --- | --- |
| Project ID  |       | Structure ID(s)  |       |
| Contract ID  |       |  |       |
| Highway  |       |  |       |
| Description  |       |  |       |
| County  |       |  |       |

## Introductions / pour day contacts

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Name** | **Phone** | **Attended Mtg** |
| Project Leader |  |       |       | **[ ]**  |
| Lead Inspector |  |       |       | **[ ]**  |
| Contractor |  |       |       | **[ ]**  |
| QC Testing |  |       |       | **[ ]**  |
| Concrete Supplier |  |       |       | **[ ]**  |
| WisDOT Materials |  |       |       | **[ ]**  |
| Contractor Materials |  |       |       | **[ ]**  |
| Independent Assurance |  |       |       | **[ ]**  |
| WisDOT Materials Eng. |  |       |       | **[ ]**  |
| Additional Meeting Attendees |  |       |       |  |
|  |       |       |  |

## QMP Plan

|  |  |  |  |
| --- | --- | --- | --- |
| Submitted | Click here to enter a date. | Accepted QMP Plan Distributed to | [ ]  QC Tester |
| Reviewed  | Click here to enter a date. | [ ]  QV Tester |
| Accepted  | Click here to enter a date. |  |  |

## Concrete Mixtures AND MATERIALS

|  |  |  |
| --- | --- | --- |
| Concrete Plant Name/Location |  | Inspection Performed Click here to enter a date. |
| Back up Plant Name / Location |       | Inspection Performed Click here to enter a date. |
| **Material Type** | **Producer/Location** | **Sample Needed** | **Test #** |  |
| Cement       |       | Select |       |
| Fly Ash       |       | Select |       |
| Slag       |       | Select |       |
| Water       |       | Select |       |
| Fine Agg  |       | Select |       |
| Coarse Agg       |       | Select |       |
| Coarse Agg       |       | Select |       |
| **REMINDER: Batch tickets required with each load. (SS 501.3.5.4(2))** |

## Construction Schedule

|  |  |  |  |
| --- | --- | --- | --- |
| Start date | Click here to enter a date. | Number of trucks /rate of delivery (501.3.5.2) |       |
| Estimated Completion for substructure work  | Click here to enter a date. |  |  |
| Proposed Schedule       |

## Temperature Control Plan

### Hot Weather concreting (ss 501.3.8.2)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Temp Control Plan** | **Actions to Control Concrete Temperature** | **Yes** | **No** | **Remarks** |
| Submitted | Click here to enter a date. | Cool Aggregate | **[ ]**  | **[ ]**  |       |
| Accepted  | Click here to enter a date. | Cold Batch Water | **[ ]**  | **[ ]**  |       |
|  |  |  | Pour Time | **[ ]**  | **[ ]**  |       |
|  |  |  | Others (list) | **[ ]**  | **[ ]**  |       |

*If* ***ICE*** *is to be added,* ***ALL OTHER METHODS MUST BE USED FIRST.***

|  |  |
| --- | --- |
| Timeframe for Ordering and Adding Ice |       |
| Ice Compensation Expectations [Per Section 501.3.8.2.1(1)] |       |

### Cold Weather Protection (SS 502.3.9)

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Yes** | **No** | **Remarks** |
| Heat Forms | [ ]  | [ ]  |       |
| Heat Batch Water | [ ]  | [ ]  |       |
| Heat Aggregate | [ ]  | [ ]  |       |
| Temp Probe Frequency | [ ]  | [ ]  |       |
| Others (list) | [ ]  | [ ]  |       |

## Curing Process

|  |  |  |
| --- | --- | --- |
| Cure Type/Brand |  |       |
| Strength Verification |  | [ ]  Maturity | [ ]  Cylinders | [ ]  Time  | [ ]  Other (list)       |

Curing needs and timelines to be followed when stripping forms:

* + SS 502.3.8.2.1(2) General Curing Requirement
		- * + SS 502.3.9.5 (1): Cessation of Heating or Cold Weather Protection
				+ Emergency cover material

## Placement

|  |  |  |
| --- | --- | --- |
| Truck Access |  |       |
|  Placement Method |  | [ ]  Bucket | [ ]  Pump | [ ]  Bucket & Pump | [ ]  Other (list)       |
| If pump, air loss <1%  |  | (502.3.5.1(11)) |  |  |  |
| Truck Washout |  |       |

## Sampling and testing

|  |  |  |
| --- | --- | --- |
| Testing Location  |       |  |
| Cylinder Storage Location |       |  |
| Tester Access  |       |  |

**REMINDER: Sampling must be at the** **point of placement and between 10% and 90% of the load.**

## Communication reminders

|  |  |
| --- | --- |
| **Test results** |  |
| Delivery method |       |
| Frequency |       |

* + Random Numbers computed on amount placed
	+ QC Plan actions to be followed for failing tests
	+ ***QV & QC are required to inform each other of failing results immediately***
	+ Nonconforming material to be discarded
	+ Nonconforming material left in place to be quantified and agreed to with the engineer

## Inspection Reminders

* + Surveyed by contractor and checked separately by inspectors
	+ Bar steel checked for size, spacing, tying, clearances, and cleanliness
	+ Forms checked and found clean, oiled, and locked
	+ Bracing checked & secured

|  |  |
| --- | --- |
| * + 24-hr contact for curing issues
 |  |
| Name |       |
| Phone |       |

## Other Issues or Concerns

|  |
| --- |
|       |