Click here to enter a date.

## Project info

|  |  |  |  |
| --- | --- | --- | --- |
| Project ID |       | Highway |       |
| Contract ID |       | County |       |
| Description |       |

## Introductions / pAVing day contacts

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | **Name (Company)** | **Phone** | **HTCP # / Cert** | **Attended Mtg** |
| Project Leader |  |       |       |  | **[ ]**  |
| Paving Inspector |  |       |       |  | **[ ]**  |
| Paving Foreman |  |       |       |  | **[ ]**  |
| WPMC |  |       |       |       | **[ ]**  |
| CPMC |  |       |       |       | **[ ]**  |
| Region Independent Assurance/Approve JMF |  | Brent Ferguson (WIS)Steven Hunter (RHI) | 715-459-4286715-628-0013 |  | **[ ]**  |
| Region Lab Coordinator |  | Theresa Janicki (WIS)Nick Krueger (RHI) | 715-697-0104715-493-3085 |  | **[ ]**  |
| QC Mix Tester |  |       |       |       | **[ ]**  |
| QC PG Binder Sampler |  |       |       |  | **[ ]**  |
| QC Density |  |       |       |       | **[ ]**  |
| QV Density |  |       |       |       | **[ ]**  |
| WisDOT Core Custody |  |       |       |  | **[ ]**  |
| NCR WisDOT PWL Representative |  | Taylor Christianson (WIS)Chris Peplinski (RHI) | 715-315-8029715-499-5202 |  | **[ ]**  |
| WisDOT IRI Ride |  | Christopher Norton | 608-267-0990 |  | **[ ]**  |
| Additional Meeting Attendees |  |       |       |       |  |
|  |       |       |       |  |

## Asphalt Mixtures AND MATERIALS

|  |  |  |
| --- | --- | --- |
| Asphalt Plant Name/Location |  | Phone:       |
| Plant Contact |       | Email: |       |
| **Contractor Mix ID** | **Mix Type** | **Plant Name/Location** | **Ignition Oven Correction Factor (IOCF) or Analyzer\*** | **DOT Approved Mix #** |
|       |       |       | QC:       QV:       | 0-250-      |
|       |       |       | QC:       QV:       | 0-250-      |
|       |       |       | QC:       QV:       | 0-250-      |
|       |       |       | QC:       QV:       | 0-250-      |
| **Material**  | **Type** | **Supplier/Location** | **Sample Needed & Quantity** | **Test #** |
| PG Binder |       |       | Select |       |
| Tack Coat |       |       | Select |       |
| Notched Wedge Attachment |       |       | N/A | N/A |
| **Production TSR Testing Required? Yes No If Yes, # of Samples****(See CMM 8-36-6.14 & SS 460.2.8.2.1.3.1 (6))** [ ] [ ]        |  |

\*The Wisconsin Rapids lab does not need IOCFs due to the use of the analyzer.

* + All mix designs require an ignition oven asphalt binder correction factor and lab-mixed IOCF samples must be submitted to region lab at least **10 days prior to production**.
	+ Sample AC according to <https://wisconsindot.gov/rdwy/cmm/cm-08-50-e0001.pdf#cm8-50e1>

## Sampling and testing

### Mix Testing (SS 460.2.8.2 / 460.2.8.3)

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **Plant Name / Location** | **Phone** |
| QC Testing Lab |  |       |  |
| **WisDOT QC Retain Sample Custody-Contact & Process**  |  |
|  |
|  |  | **Name** | **Phone** | **HTCP #** |
| QC Mix Tester |  |       |       |       |
| PG Binder Sampler |  |       |       |       |
| QV Dispute Sample Runner |  |       |       |  |

* + Copies ofrunning average calc sheets for blended aggregate, mix properties, asphalt content and mix adjustment records are to be submitted daily to Region Lab Coordinator, IA, Materials Engineer, and WisDOT Project Material Coordinator.

### Density Testing (460.3.3.2 / 460.3.3.3 / Specials)

* + QC/QV testers need to coordinate test number system.
	+ Stationing needs to be established for locating testing locations.
	+ Density readings are 3 independent random numbers for transverse and longitudinal locations.
	+ Concrete Patching Project: [ ]  Test at location and use the asphalt offset or [ ]  Move test 10 ft from patch
	+ Inspector and Contractor to mark out questionable areas together.
	+ Test strip spacing for gauges to be agreed upon by engineer & contractor on or before prepave in writing.

## Construction Schedule – TEST STRIP

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Lower Layer Test Strip Date | Click here to enter a date. | Paving Start Time |       | Tonnage |       |
| Lower Layer Test Strip Location |       |
| LL Production Paving Start Date | Click here to enter a date. |
| Upper Layer Test Strip Date | Click here to enter a date. | Paving Start Time |       | Tonnage |       |
| Upper Layer Test Strip Location |       |
| UL Production Paving Start Date | Click here to enter a date. |
| Core Diameter |       | Core Fill Material |       |
| Core Transportation Method |       |
| Truck Access / Traffic Control       |

## Construction Schedule – Main Production

|  |  |  |  |
| --- | --- | --- | --- |
| Paving Date | Click here to enter a date. | Paving Start Time | Click here to enter a date. |
| Start Location |       | Paving Direction |       |
| Truck Access / Traffic Control |       |
| Proposed Schedule       |

## Cold weather paving (ss 450.3.2.1.2)

|  |  |  |  |
| --- | --- | --- | --- |
| Submitted | Click here to enter a date. | Accepted | Click here to enter a date. |
|  | **Yes** | **No** | **Remarks** |
| Warm Mix Additive | [ ]  | [ ]  |       |
| Modified Compaction Process | [ ]  | [ ]  |       |

## Communication reminders

* + **NOTIFY DEPARTMENT PERSONNEL EACH DAY OF PAVING. Contact Theresa Janicki, Brent Ferguson, and Taylor Christianson (WIS) or Steven Hunter, Nick Krueger, and Chris Peplinski (RHI) depending upon the location of the project.**
	+ Random Numbers need to be submitted to Department Personnel (IA ***and*** Project Material Coordinator) ***for the entire project prior to 1st day of paving.***
	+ ***QV & QC are required to inform each other of failing or warning band test results immediately***
	+ PWL production spreadsheets need to be updated daily and sent to Taylor Christianson (WIS) or Chris Peplinski (RHI)
	+ Final test records and control charts need to be submitted to project staff within 10 days of completing HMA paving.
	+ Final PWL production spreadsheets need to be sent to Taylor Christianson (WIS) or Chris Peplinski (RHI) and approved prior to incentive/disincentive payments

## Inspection Reminders

* + Batch tickets required with each load for mix and tack. (SS 450.4 & 455.4)
	+ Project inspectors shall use the asphalt paving inspection template for use in DWRs. This includes yield checks and daily photos to box folder. These are found on the NCR pantry.
	+ Milled surfaces need to be prepped and swept prior to paving.
	+ Paving Inspector will be observing and documenting QC test procedures and equipment.
	+ Verify yield daily.

## Region DOT material contacts

|  |  |  |
| --- | --- | --- |
| Technical Services Supervisor | Ryan Arnold | 715-459-4780 |
| WIS Independent Assurance | Brent Ferguson | 715-459-4286 |
| RHI Independent Assurance | Steven Hunter | 715-628-0013 |
| WIS Material Lab Coordinator | Theresa Janicki | 715-697-0104 |
| RHI Material Lab Coordinator | Nick Krueger | 715-493-3085 |
| WIS Soils/Pavement/Materials Engineer | Taylor Christianson | 715-315-8029 |
| RHI Soils/Pavement/Materials Engineer | Chris Peplinski | 715-499-5202 |