

Automated Construction Management User's Group (ACMUG) Agenda

Thursday, November 14, 2024

9 a.m. – 11:00 a.m.

Teams Meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Or call in (audio only) [+1 608-571-2209](tel:+16085712209), [483660354#](tel:+1483660354)

Phone Conference ID: 483 660 354#

Facilitator/Note taker: Patrick Tubbs (SW Region)

Attendees (highlighted): Brian Boothby, David Castleberg (BPD), Adam Bleskacek (BPD), Annette Czerneski (BPD), Rebecca Olsen (NC), Lisa Koca (NC), Carolyn Lavake (NC), Laura DeBaere (NE), Kristin VanHout (NE), Denise Foster (NW), Adrienne Protokowicz (NW), Stacy Lehmann (NW), Karen Roberts (SE), Matthew Smith (SE), Josephine Dagley (SW), Sharayah Streich (SW), Vanessa Chapman (SW), Patrick Tubbs (SW), Craig Wilkinson (SW), Chad Hayes (BPD), Mari Smith, Amy Taetsch, Kieu Vu, Santiago Rinaldi, Anthony Reddy, Kurt Walker (FHWA), Trisha Ganshert, Allison Martinson, Valerie Guider, Logan Fry

Introduction: SWR

Acceptance of 8-8-2024 meeting minutes:



ACMUG

AgendaMinutes 20240

Action Items:

Any new/departing team members?

Please add Craig Wilkinson (SWR) to the DL.

Please remove Rebecca Olsen (NC) from the DL.

Agenda Items:

Agenda Item #1

Introductions of new staff; Announcements

-Craig Wilkinson, new Let Specialist in SW Region

Agenda Item #2

David Castleberg Updates

1) Item Final Quantity Report



Qry_Contract_Final_Projects_FY24.xlsx

A new report is available to compare Awarded Contract Amount, Total Contract Pmts, Awarded Project Amount, and Total Project Pmts. Contact David Castleberg for more information.

2) HaulHub – e-Ticketing and new features are still not fully mandatory on all contracts next year. Walbec group is connecting some of their plant to the

	<p>HaulHub app as part of a pilot program next year. Once their plant has been connected with the HaulHub portal, etickets will be available on any job that they are working with. HaulHub will be able to interface with Walbec’s internal app, CommandAlcon. Tickets are mapped when the load is delivered. This feature will be most useful to the person who is doing the Materials review in the Finals process.</p> <p>3) Mobile Measure – Trimble Mobile Measure can be used to calculate things like areas and volumes (i.e. square yards of materials necessary for a project). There have been some bugs in this app that Trimble is currently working out.</p>
<p>Agenda Item #3</p>	<p>Adam/Annette Updates</p> <ol style="list-style-type: none"> 1) AWP 5.02 upgrade – Production environment was recently upgraded to 5.02. The CS’s ability to update the Contract Status Dates and other Agency Views were briefly offline. That functionality has now been restored. 2) There have been reports of problems printing the Daily Diary Report for large contracts for finals. AWP Support is in the process of implementing a fix. 3) Change Order approval process issues – The Change Order approval process was recently updated. For example, Sup and Chief signatures are now required for all time extensions. The approval groups for time extension Cos must be added manually by the PE/PM. AWP Support has created an informational page to help guide the project teams through the new process. Discussed options if a contractor refuses to sign a change order. 4) Statewide 2025 Construction Season Presentations can be found here: 2025 Constr Conf AWP Field Tech.pptx Powered by Box 2025 Constr Conf AWP Contract Admin.pptx Powered by Box All regions could consider using these in their Spring Construction Conferences. One aspect will be field technology updates such as eticketing, Mobile Inspector, and Mobile Measure. AWP 5.03 release is due Spring 2025. 5) AASHTOWare Project - Civil Rights and Labor Payrolls implementation in January 2025 Letting. PEs and Compliance Specialists will be entering their Tier 1 subs and DBEs directly into AWP. Contract Specialists will have to keep an eye on this as the project teams get used to the new interface. 6) Status of the AASHTOWare Project Materials implementation - set for later 2025. To be accompanied by an update to the Standard Specifications for materials.
<p>Agenda Item #4</p>	<p>Late Reasons Code / Finals Tracking Updates</p> <ol style="list-style-type: none"> 1) Overview of Finals Tracking Report (Logan Fry) - Logan provided an explanation from his perspective of why a project which has been closed in AWP should not be reopened in order to add a Late Reason Code. Among the reasons is that doing so would send a flurry of

	<p>emails to project teams statewide.</p> <p>2) Anthony Reddy explained a way to append a Late Reason Code to a project after it has been closed without having to reopen the project. In order for this method to work, the ‘Contract Remarks’ AV must have been opened at some point while the project was open. Annette mentioned that she will update AWPKB to ensure that Contract Specialists are directed to do so in the course of their normal duties. If this has been done, the CS should contact Anthony Reddy, Adan Bleskacek, or AWP Support when they wish to append a Late Reason Code to a closed project. PMs do not have the ability to enter Late Reason Codes. If a CS is encountering resistance from the project team in their requests for a LRC, do not hold the contract open for an unreasonable period of time. Instead, approach the supervisor.</p>
<p>Agenda Item #5</p>	<p>Adding Files to Regional Pantry (North Central Question)</p> <p>The current link on AWPKB for updating pantry is broken as it links to the P drive. ACM subcommittee guidelines</p> <ul style="list-style-type: none"> Files will be saved to the following location and an email sent to the AWP Administrator explaining the file changes (e.g. file updates, new files, location the file should be posted in AWPKB Pantry, etc.) \\mad00fph\4public\AASHTOWareProject\ContractSpecialists\PantryUpdates (Available to internal WisDOT staff only) <p>This issue has been resolved by removing the link and issuing instructions to email any files to AWPSupport@dot.wi.gov.</p>
<p>Agenda Item #6</p>	<p>Adding Files to Regional Pantry (Laura Debaere question)</p> <p>1) Date issue for WPDES/ECIP when closing contracts (Anthony Reddy). Any contract awarded after May 2024 will have a ‘V2’ after the AV name (i.e. ‘Contract Remarks V2’). Due to a conflict between versions, the WPDES or ECIP date may not be retained after a Contract Status Dates refresh. However, it is also possible to contact Anthony Reddy to append this WPDES NOT or ECIP date to a project. This issue should be resolved beginning in January 2025.</p> <p>2) Contracts Specialists and the Utility Conflict AV. Anthony explained another extremely technical problem, specifically with the Utility Conflict AV. Anthony anticipates this problem to have been resolved by the end of the first week of December 2024.</p>
<p>Agenda Item #7</p>	<p>2025 Construction Conference/Workshop (Lisa Koca question)</p> <p>1) 2025 Construction Conference/Workshop Issues, topics, concerns to address at individual conferences?</p> <p>This topic was covered under Agenda Item #3-4 above.</p>

NEXT MEETING: February 13, 2025, North Central Region to Host