

# Automated Construction Management User's Group (ACMUG) Agenda/Minutes

**Thursday, August 8, 2024**

9 a.m. – 11 a.m.

**Teams Meeting**

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Or call in (audio only) 608-571-2209

Conference ID: 915 262 934#

**Facilitator/Note taker: Denise Foster, Adrienne Protokowicz, Stacy Lehmann (NW Region)**

**Attendees (highlighted) :**

Brian Boothby, David Castleberg (BPD), Adam Bleskacek (BPD), Annette Czerneski (BPD), Rebecca Olsen (NC), Lisa Koca (NC), Laura DeBaere (NE), Denise Foster (NW), Adrienne Protokowicz (NW), Karen Roberts (SE), Josephine Dagley (SW), Sharayah Streich (SW), Vanessa Chapman (SW), Chad Hayes (BPD), Kristin VanHout (NE), Carolyn Lavake (NC), Matthew Smith (SER), Mari Smith, Amy Taetsch, Kieu Vu, Santiago Rinaldi, EAU; Anthony Reddy, Patrick Tubbs (SWR), Kurt Walker (FHWA), Stacy Lehmann (NW), Trisha Ganshert, Allison Martinson

**Introduction: NWR**

**Acceptance of 5/9/2024 meeting minutes:**



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## Action Items:

Any new/departing team members? Brian Boothby added to DL, Removed Tyler Rongstad and Bridget Gifford. Chad Hayes was crossed off previous minutes but should remain on the list.

## Agenda Items:

**Item #1** AWP updates (*David Castleberg*)

- Version 5.01 – project staff can make temporary payment estimates; Continue to have call tickets but InfoTech has been fairly responsive.
- Materials Implementation – Continue meeting with region staff (construction admin) and materials folks so that understand roles and procedures. Want to make sure it works for everyone – and changes do not impact others. Goal now for implementation is to have pilot projects in production – a little nervous that it may impact existing roles. Would like to proceed as done with construction – dual entry in old and AWP. Materials will do “shadow testing” (Dual entry for a couple projects from this season and then in Jan/Feb they would have an individual act as a contractor/project material coordinator in the test environment.) Could then work with pilot project if all goes well. Pilots in 2025 to be expanded in 2026 and go to full production in Materials in 2027.
- Civil Rights and Labor (CRL) Implementation – actively working with group to get it out the door. Payroll piece and Payments piece. Currently entering in CRCS. Can implement two parts separately. Contractors will submit payrolls using a spreadsheet with payroll info (who, hours, contractor) and will import spreadsheet into CRL and Civil Rights staff can the review in AWP. Pilots in the next month or so. Annette’s goal is to have the payroll piece in production in December.  
Payment side will follow as it is more involved and is dependent on the payroll piece. AWPKB does have information on the CRL project. Check it out.  
Any questions, please contact AWP Support.

- 5.02 upgrade – September 2024 – in Mid-October will apply to test platform and apply to production late Oct early Nov. Will share the updates once fully known.
- Production anomalies recently – system is slow, and has had some issues (going down, not updating, payment estimates (not finishing – process runs on). InfoTech is looking into the issues. NWR issue –Refresh on Agency View tab not working. Update of a field (intentional or not) was causing the error. Must wait it out.

FYI - This was the error message that was experienced in NWR:

1 Error. Hide Details...

- **Select Refresh to Reload Contract Dates:** Calculation error encountered: <?xml version="1.0" encoding="utf-8"?> <!DOCTYPE html PUBLIC "-//W3C//DTD XHTML 1.0 Transitional//EN" "http://www.w3.org/TR/xhtml1/DTD/xhtml1-transitional.dtd"> <html xmlns="http://www.w3.org/1999/xhtml"> <head> <title>Request Error</title> <style>BODY { color: #000000; background-color: white; font-family: Verdana; margin-left: 0px; margin-top: 0px; } #content { margin-left: 30px; font-size: .70em; padding-bottom: 2em; } A:link { color: #336699; font-weight: bold; text-decoration: underline; } A:visited { color: #6699cc; font-weight: bold; text-decoration: underline; } A:active { color: #336699; font-weight: bold; text-decoration: underline; } .heading1 { background-color: #003366; border-bottom: #336699 6px solid; color: #ffffff; font-family: Tahoma; font-size: 26px; font-weight: normal; margin: 0em 0em 10px -20px; padding-bottom: 8px; padding-left: 30px; padding-top: 16px; } pre { font-size: small; background-color: #e5e5cc; padding: 5px; font-family: Courier New; margin-top: 0px; border: 1px #0f0e0 solid; white-space: pre-wrap; white-space: -pre-wrap; word-wrap: break-word; } table { border-collapse: collapse; border-spacing: 0px; font-family: Verdana; } table th { border-right: 2px white solid; border-bottom: 2px white solid; font-weight: bold; background-color: #cecf9c; } table td { border-right: 2px white solid; border-bottom: 2px white solid; background-color: #e5e5cc; } </style> </head> <body> <div id="content"> <p class="heading1">Request Error</p> <p>The server encountered an error processing the request. The exception message is 'Access is denied.'. See server logs for more details. The exception stack trace is: <p> <p> at System.ServiceModel.Dispatcher.AuthorizationBehavior.Authorize(MessageRpc&amp; rpc) at System.ServiceModel.Dispatcher.ImmutableDispatchRuntime.ProcessMessage11(MessageRpc&amp; rpc) at System.ServiceModel.Dispatcher.MessageRpc.Process(Boolean isOperationContextSet)</p> </div> </body> </html> (Traceback (most recent call first): line 19), (base rule)

Contract ID 20210309027	Select Refresh to Reload Contract Dates <input type="button" value="Refresh"/>
Contract Status Dates Comments	
12/12/22 Substantially Complete letter/email sent. dfr: 6/1/2022 Per PM, overlay is complete, but still waiting for signals. dfr: Holding on sending Semi-Final, per Nicole 2/2/24 AV/P Invalid value	

- PUG conference – Dave will be attending along with Teresa Rademacher (Civil Rights and Labor and Adam Johnson from NER (Materials). In Oklahoma City in late September.
- Finals and Close out-migrated contracts – Believe that Annette’s requests have all been answered. There are four that are outstanding and need to hold (3 from NWR and 1 SER). Want closed so that the ASHTOWARE project can interface with PeopleSoft, so Santi does not have to do manual entry. These migrated contracts impact that – older contracts have retainage and other “wrinkles.”

**Item #2 HaulHub (David Castleberg)**

Platform developed for e-ticketing. Pilot projects this year. Contracts that have suppliers using e-ticketing. Concrete supplier in Appleton built custom system. Our staff needs to work with these – HaulHub portal will take all and provide ticket info that is needed by WisDOT. Starting to see tickets from the pilot projects.

**Item #3 Mobile Measure (David Castleberg)**

Works in conjunction with Mobile Inspector. Used in Construction for past two years. Allows field staff to use Trimble data collector info and 2D and 3D measurements port directly into Mobile Inspector (Daily work report) and can then be put right into AWP. Shawn Meyer in the Superior office is doing a great pilot – hope to have expanded for next construction period.

**Item #4 US Census Bureau (David Castleberg)**

Contacted David and Adam – they need to report out (monthly) any Highway Construction Costs. Glean information from public resources and they do it manually. Changing to web scraping. Gets info from website - not manually. Asked for direct access. Using new Open API that AASHTOWare had can give them good secure access to Wisconsin’s database (info tailored to what they need to use). If WisDOT develops a solution for WI Projects, can assist all other states to provide the same.

**Item #5 Vendor Registration System (David Castleberg)**

Custom system that will replace the CRCS vendor registration – implemented in April. This is Property of AASHTOWare, and other states are now able to use this for their use. Looking to expand to their DBE commitment/certification process so that it is all automated. Three state – Connecticut, Kentucky, Louisiana. If get others involved – not all funded by us.

AASHTO Task force had meeting in Wisconsin. Interested in partnering with States. Will see where that goes.

**Item #6** New Section and Chief (*David Castleberg*)

Brian Boothby (from SER) – new Section Chief (Project Oversight) replacing Brandon Lamers and also over David's section (Standards). Drew Kotke's section chief moved to new Chief position for alternative contracting unit.

In position just over one month.

Construction Oversight Chief. 10.5 years with SER. Design and Construction Supervisor in Local Program most recently. He will be the lead for the folks that regions submit conflicts to that cannot be resolved at the region.

David introduced regional CSs as the folks that disseminate information to project staff and consultants.

**Kristy** – any questions regarding the Finals spreadsheet – Ask PMs to enter late reason codes. Contracts Specialists should work with the project team to ensure.

Discussion on Closing Projects in AWP. Preferred to close right way after FE is sent. Check Finals Closeout Guidance.

David/Denise – Schedule meetings for the full year. Action Item for Denise

Rebecca Olsen: Are we planning on meeting in person at any point? Agenda item for November.

**NEXT MEETING: November 14, 2024, SWR to Host**