

Automated Construction Management User's Group (ACMUG) Minutes

Thursday, August 24, 2023

9 a.m. – 10:30 a.m.

Teams Meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Or call in (audio only) 1-608-571-2209

Conference ID: 446 794 250#

Facilitator/Note taker: SW Region

Attendees (highlighted): Bridget Gifford, David Castleberg, Vanessa Chapman, Annette Czerneski, Laura Debaere, Denise Foster, Trisha Ganshert, Brandi Graham, Allison Martinson, Rebecca Olsen, Nicolas Perna, Adrienne Protokowicz, Karen Roberts, Kristie Robinson, Sharayah Sikkeman, Kristin VanHout, Allison Martinson, Stacy Hagenbucher, Vanessa Chapman

Introduction: SWR

Acceptance of 6-1-2023 meeting minutes - June meeting minutes were accepted




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Action Items:

ACM Distribution Lists –

- DOT DL ACM [-Additions/Deletions](#)
 - NWR –
 - SWR –
 - Central Office –
 - SER –
 - NER –
 - NCR – Add Adrienne Protokowicz

Agenda Items:	
Agenda Item #1	<p>Introductions of new staff; Announcements</p> <p>No new staff to introduce this meeting.</p>
Agenda Item #2	<p>David Castleberg Updates</p> <ul style="list-style-type: none"> • PUG conference next week in Boise ID <ul style="list-style-type: none"> ○ Annette ○ Teresa Rademacher – CRL ○ Judie Ryan – Materials ○ Adam Johnson – Materials • New Staff <ul style="list-style-type: none"> ○ Trisha Ganshert – IS Business Automation Analyst <ul style="list-style-type: none"> ▪ Started in June ▪ Headquartered at Hill Farms ○ Dave Bahr – IS Project Manager <ul style="list-style-type: none"> ▪ IT Contractor working for OBOEC ▪ Will be helping with the AWP CRL implementation ▪ Headquartered at Hill Farms but working primarily out of his home office. ○ Brandon Lamers – new BPD Deputy Director along side Michael Hoelker • AASHTOWare has a new logo <div style="text-align: center;">  <p>The logo features the text 'AASHTOWare' in a small, grey, sans-serif font above the word 'PROJECT' in a large, bold, orange, sans-serif font. To the left of 'PROJECT' is a stylized orange icon consisting of three horizontal bars with arrowheads pointing to the right.</p> </div> <ul style="list-style-type: none"> • AWP updates – by Annette • Use of Trimble Data Collectors in regions – send out email inquiry <ul style="list-style-type: none"> ○ Works with Mobile Inspector • ID/IQ contract let in September. <ul style="list-style-type: none"> ○ Indefinite Delivery Indefinite Quantity ○ Statewide Clearing contracts <ul style="list-style-type: none"> ▪ Long eared bat ▪ Clearing only from Nov – March • Design Build updates from the regions? <p>New AASHTO logos introduced last week won't be updated until Sep/Oct upgrades</p> <p>Any region comments re: Design Build (DB)? Problems or issues: Difficult to track dates in system due to multiple depending on what stage/using comments to keep track multiple dates for same (NTP). DB CCOs – translation of lump sum to dollar amounts and any changes, since there are big items listed – making changes write like a regular change order or increasing/decreasing lump sum? Guidance for consistency. Discussions pending.</p>

<p>Agenda Item #3</p>	<p>Annette Updates Reviewed Preconstruction June 2023 Change/Updates, Construction June 2023 Change/Updates, Construction July 2023 Change/Updates. https://awpkb.dot.wi.gov/Content/constr/SummaryChanges.htm</p> <p>RE: Weekly Report of Time Charges: Working on updating Prime Contractor and Subcontractors this week: order by date/day of week rather than displayed by date entered, and who was actually on site</p> <p>Civil rights and payroll project – hoping to start pilots in 2024, maybe rolling out more next year. Goal to get off CRCS system. New process for vendor registration; info tech is developing new system. Weekly import into AWP with new vendors/subs and updates. REFVENDOR Table 11,000 vendors, cleaning it up, down to 3,000– Lena and Michael Morrison is also helping in this project. Confirming business is still viable, then categorizing based on business types (consultants, construction, etc).</p> <p>5.0 Upgrade: skipped 4.9 upgrade; 7 tickets open with issues with items that would not allow us to move to 4.9. InfoTech resolved so 9/22/23 upgrade test environment and goal to go into production October 19-20.</p> <p>Adam Bleskacek is working on casing project (mixed case): IH -ih, STH – Sth , etc... all upper case E or W, “and, of, to, from” will all be lower case went into production 08/23/2023; problems with construction side formatting awp support email address should be used.</p> <p>AWP support team meeting every other week, updates in documentation, LDs currently being updated. Make sure field staff are activating their sites, rather than deactivating – must do that before they start entering their diaries.</p> <p>Time Adjustment Change Orders, Updates to the report in draft and final – added to production</p>
<p>Agenda Item #4</p>	<p>Finals Tracking Report Updates? Staffing changes; work is in transition – so no report was sent this month. Planning to rebuild report to make more user friendly Stay tuned for updates.</p>
<p>Agenda Item #5</p>	<p>Adding Files to Regional Pantry (North Central Question) The current link on AWPKB for updating pantry is broken as it links to the P drive</p> <p>Annette will work to update the link. Send pantry form updates to Annette for uploading.</p> <p>Future topic: discuss ACM subcommittee guidelines, should this be revamped? David says possible review in the winter months.</p>
<p>Agenda Item #6</p>	<p>e-Finals Process: Kristin VanHout asked for input from regions regarding e-finals feedback for the e-finals continuous improvement report. How much time did it save? Paper saved? Working to quantify the savings for reporting.</p>

NEXT MEETING: November 9, 2023 North Central Region to Host